

Appendix 1 - Accessibility Audit

Feature	Description	Actions to be taken	Person responsible	Date for actions to be completed by
Corridor access	All corridors are kept clear and accessible for staff, children and other visitors.	None at present. Continue to ensure corridors are clear.	Inclusion Lead	6.11.23
Entrances and exits	The main entrance and exit to school are flat. Years 2-6 have ramps at the classroom entrances. Entrances from F1 to year 1 are flat. The external gates are locked and only accessible through a tannoy system which is monitored from the school office.	None	Inclusion Lead	6.11.23
Ramps	Rooms that are not at floor level have ramps so they are accessible. Years 2-6 and one F2 class have ramps. There is a ramp which connects Ks1 and Ks2 alongside 3 steps.	None	Inclusion Lead	6.11.23
Toilets	F1 and F2 toilets and smaller and brightly lit to meet the needs of the younger children. New toilet areas have been installed from years 1-6. These toilets are brightly lit and have hand driers which are quiet to meet the	None at present. Storage items have been cleared from the KS1 disabled toilet.	Inclusion Lead	6.11.23

	<p>sensory needs of all children. There is a disabled toilet in Ks1 and Ks2. The disabled toilet in Ks1 has a changing bed. All other toilets are suitable for the needs of the children.</p>			
Reception area	<p>Easily accessible with a ramp or steps. Spacious inside with automatic doors.</p>	None	Inclusion Lead	6.11.23
Internal signage	<p>Fire exits are clearly labelled and doors have signage to show how to unlock them in case of an emergency.</p>	None	Inclusion Lead Site manager	6.11.23
Emergency escape routes	<p>All emergency escape routes are clearly labelled and clear. Fire doors automatically close and signs light up. All staff and children know where to meet in the event of a fire and this is communicated with visitors on entry to the building as needed. Regular fire drills are undertaken to ensure all staff and children know their escape route from different locations in the school. Fire drill protocols are shared with new staff as part of their induction.</p>	<p>None at present. Ensure induction is completed for all new staff.</p>	Inclusion Lead Office staff Site manager	6.11.23

