

Rise Park Primary and Nursery School

Nursery Admission's Procedures

Parents are encouraged to place their child's name, date of birth and address on our Nursery waiting list.

All children will be considered fairly irrespective of gender, race or disability.

Children are entitled to 15 hours free education the term after their 3rd birthday.

There will be some flexibility about how this offer can be accessed. We offer morning or afternoon sessions for 2.5 or 3 hours daily.

Our Pre-School children who will be joining Reception, the following September will be offered a morning place. Our younger children who will start Nursery in the Spring or Summer Term will be offered an afternoon place initially and they will move to a morning place, the following September.

Parents who are working more than 16 hours per week may be eligible for 30 hours free funding. Please check our website for further details regarding this. There is a fee of £2.00 per day to cover the lunch time club.

The term before your child is three we will write to you, asking if you still require a nursery place and if you would prefer a part time or full-time place. Once the closing date has passed, places will be allocated and parents will be sent admission forms and information regarding their child's visit days etc.

Any parents who do not respond to this letter will be placed on our waiting list for the following term. They will remain on the waiting list for one term, if there is no response from the parent the following term, we will remove them from the waiting list.

If there are more requests from parents than the number of places available then the following criteria will apply.

Criteria for admission

Children will be admitted the term after their third birthday. Places are allocated according to:

- Looked after children
- Catchment and Siblings in school
- Catchment
- Siblings in school
- Where the child lives, in proximity to the school

In the best interests of the child we expect the child to be in Nursery for a minimum of 2 terms before transferring to Reception.

Procedure for Admission

1. Before starting at the nursery, all parents will be offered a short visit to the nursery and 3 1-hour visits. They will complete an admissions form.
2. Birth dates and Names will be checked against the Birth Certificate.
3. Parents will be expected to stay in the nursery to support their child for an appropriate length of time.
4. It is the parent's responsibility to register their child for a mainstream school place, to undertake statutory education. The Local Authority will notify parents and the Nursery School when these applications need to be made.
5. All children enter Foundation 2 in September during the academic year in which they will be five.